

**ADULT SERVICES PERFORMANCE PANEL
WORK PLAN 2023-24**

Meeting Date	Items to be discussed
<p>Meeting 1 28 June 2023</p> <p>4.30pm</p>	<p>Confirm Convener of the Panel and Co-optee</p> <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Recent CIW Care Home Inspection Reports <i>Amy Hawkins</i></p> <p>Draft Work Plan 2023-24</p>
<p>Meeting 2 7 August 2023</p> <p>4pm</p>	<p>WAO Report 'Together we Can' – Community Resilience and Self-reliance <i>Invited to attend:</i> <i>Hayley Gwilliam, Cabinet Member for Community (Support)</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i></p> <p>Tackling Poverty Service Grants 2022-23: Impact Report <i>Invited to attend:</i> <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Anthony Richards, Poverty and Prevention Strategy and Development Manager</i></p> <p>Additional Direct Payments Information <i>Amy Hawkins</i> <i>Richard Davies, Strategic Manager Direct Payments Team</i></p>
<p>Meeting 3 5 September 2023</p> <p>4.30pm</p>	<p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Wales Audit Office Report 'A Missed Opportunity' Social Enterprises <i>Alyson Pugh, Cabinet Member for Wellbeing</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Peter Field, Principal Officer Prevention, Wellbeing and Commissioning</i></p>

<p>Meeting 4 31 October 2023</p> <p>4.30pm</p>	<p>Director of Social Services Annual Report 2022/23 <i>David Howes, Director of Social Services</i></p> <p>Briefing on Deprivation of Liberty Safeguards (DoLS) <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p>
<p>Meeting 5 12 December 2023</p> <p>4.30pm</p>	<p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Dementia (including case studies) <i>Amy Hawkins / Helen St John</i></p>
<p>Meeting 6 30 January 2024</p> <p>4pm</p>	<p>Update on Adult Services Transformation and Improvement Programme <i>Amy Hawkins / Helen St John</i> <i>Lucy Friday, Principal Officer Transformation</i></p> <p>Presentation – Local Area Coordination Update <i>Invited to attend:</i> <i>Hayley Gwilliam, Cabinet Member for Community</i> <i>Lee Cambule, Tackling Poverty Service Manager</i> <i>Jon Franklin, Local Area Coordination Manager</i></p>
<p>BUDGET MEETING 12 February 2024</p> <p>JOINT SOCIAL SERVICES MEETING</p> <p>2pm</p>	<p>Draft Budget Proposals for Adult Services / Child and Family Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p>
<p>Meeting 7 20 March 2024</p> <p>4pm</p>	<p>Update on West Glamorgan Transformation Programme <i>Kelly Gillings, Programme Manager</i></p> <p>Performance Monitoring <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i></p> <p>Briefing on Annual Review of Charges (Social Services) 2022-23 <i>David Howes, Director of Social Services</i></p>

<p>Meeting 8 7 May 2024</p> <p>4pm</p>	<p>Update on how Council's Policy Commitments translate to Adult Services <i>Louise Gibbard, Cabinet Member for Care Services</i> <i>David Howes, Director of Social Services</i></p> <p>Update on Adult Services Transformation and Improvement Programme – including progress on Reviews <i>Amy Hawkins, Head of Adult Services and Tackling Poverty</i> <i>Helen St John, Head of Integrated Community Services</i> <i>Lucy Friday, Principal Officer Transformation</i></p> <p>End of Year Review</p>
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Future Work Programme items:

- Local Area Coordination Update on Impact Report (Hayley Gwilliam/ Lee Cambule) Date tbc
- Update on Progress with WAO Report 'A Missed Opportunity' Social Enterprises (Alyson Anthony/ Amy Hawkins / Lee Cambule) Moved from January 2024 meeting - Date to be rearranged
- Briefing on Llais (date tbc)
- Update on Wellbeing Strategies for Social Services Workforce (date tbc on work plan 2024-25)
- Adult Services / Child and Family Services Complaints Annual Report 2022-23. **AS Panel Members to be invited to CFS Panel meeting on 12 March 2024 for this item**
- Recruitment and Retention of Care Staff (dates tbc once new policies developed)
- Wales Audit Office Reports (dates to be confirmed):